



Snack Bar Attendant

The Snack Bar Attendant position conducts over-the-counter retail sales of non-alcoholic beverages and food items. The Snack Bar Attendant manages the food & beverage service in the snack bar outlet, providing informal fast food in a high-quality service-oriented manner.

Essential Functions of the Job:

- Handles the production and service of food and beverage products as necessary in the Snack Bar.
- Handles all cash and/or credit cards for payment following all standard operating procedures.
- Provide prompt and efficient customer service.
- Always maintain a professional appearance.
- Maintains the cleanliness of production and service equipment.
- Keeps production and service areas clean and orderly.
- Requisitions food and other necessary supplies (where applicable) from kitchen and storage areas.
- Opens and closes dining room(s), snack bar, on a regular basis. Responsible for ensuring kitchen is clean and that all lights, equipment, doors, etc. are turned off.
- Maintains clubhouse lounge and kitchen, and snack bar outlet area in an orderly, clean, and sanitary condition always.
- All other reasonable assignments given by the management.

Requirements:

- Provide quality and courteous customer service, enthusiastic personality, and professional appearance.
- Complies with applicable health, alcoholic beverage, fire, and other local/state laws.
- Computer skills and or ability to use G1 or similar POS system.
- Position will be required to work a varied schedule that may include evenings, nights, and weekends. Reliable and predictable attendance is required.
- Meet or exceed all essential functions of the job, including but not limited to, work performance goals.

Physical Demands:

- Must be able to frequently sit, stand, bend, use hands to finger, handle, or feel; and talk or hear, stoop, kneel, crouch, crawl, and walk.
- Ability to lift 25 lbs., and to lift overhead and push/pull, move lighter objects.

Work environment:

- Generally, works in an indoor kitchen area; however, the employee is occasionally exposed to wet and/or humid conditions, outside weather conditions, hot and cold temperatures on event days.

Notes: This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employee(s) will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. Management reserves the right to change, rescind, add, or delete the functions of this position at any time.